

MINUTES OF ROWTON PARISH COUNCIL MEETING

MONDAY 11 NOVEMBER 2019 at 7.30pm

Present: Councillors Paul Shannon (Chair)
Howard Hopwood
Glenys Harrison
Peter Thomas
Bob Knight
Michael Smythe

In attendance Clerk Christine Davies
Cllr Stuart Parker (CWaC) left at 8.05pm
1 member of public

1 Apologies

None

2 Declaration of Interest

None

3 To consider approval of the Minutes of the Ordinary Parish Council Meeting held on 09 September 2019

Minutes were signed as a true and correct record by Cllr Paul Shannon (Chair)

4 Matters Arising not covered elsewhere on Agenda

Cutting of Village Green – Confirmation provided of up-to-date liability insurance of outside contractor used by Rowton Hall Hotel.

5 Public Participation

Cllr Parker did not have any news to convey to the meeting as the Council is in purdah due to the upcoming General Election in December.

One member of public in attendance regarding agenda item 7. Chair brought this item forward for discussion.

7 A41 Traffic Emissions

Member of public in attendance is resident of neighbouring parish of Christleton and is concerned about the high level of traffic emissions on the A41. He said that latest data he had obtained showed that roadside monitoring points on the A41 in Christleton in 2014, 2016 and 2017 had recorded very high levels of NO₂ (Nitrogen Dioxide). The Parish Council agreed to approach CWaC to request location of monitoring points along A41 and receive up-to-date data.

Resolved: Contact Maria Byrne – Director of Place Operations (responsible for Transport and Environment) requesting location of monitoring points and data.

Action: Clerk to action.

6 Highways

- i) Surface of junction at Moor Lane/A41 – Clerk reported that although works order has been raised no timeline given. Issue has been escalated to Highways Network Steward for further action
- ii) Deterioration of pavement to left of junction of long Rowton Lane/A41. Pavement was inspected on 15/10 and although current deterioration of the pavement does not meet current investigatory levels the Network Steward has placed works order but no timeline given.
- iii) A41 Pedestrian Crossing Action Group – Cllr Thomas reported that the group are still collecting letters of support from businesses/organisations. The Petition is to be submitted w/c 18/11/19. Christleton High School are backing the Petition as local children are transported to the school by council funded taxis as route deemed hazardous to cross by foot. Results of recent CWaC 12-hour assessment carried out in September which counted number of pedestrians and volume of traffic is still awaited.
- iv) Concern raised by local resident that Parish Council not engaging with neighbouring parishes re shared traffic issues. Discussion took place regarding work this Parish Council has undertaken with neighbouring parish councils regarding traffic issues as well as Moor Lane traffic survey. The Parish Council continues to lobby for a 20mph speed limit in Moor Lane and Rowton Lane. Clerk to communicate details to resident.
- v) To consider hiring Littleton Parish Council's SID for speed monitoring. Resolved: Clerk to contact Littleton Parish Clerk to ascertain price of hiring and availability.
- v1) Advertising hoardings on A41. Local hotels are displaying advertising hoardings on grassed verges and pavements on A41. Resolved: Ascertain appropriate planning permission
Action: Clerk to contact Planning department

8 Village Green

- Two quotations received to remove dead tree and grind the stump on the Green - £156 from Treefellers Ltd and £192 from Dee Fencing.
Resolved: Treefellers quotation unanimously accepted.
Action: Clerk to contact Treefellers to proceed with work

9 Finance

The following expenditure was approved:-

Payments	Amount	Cheque No
CWaC – Uncontested Election Recharge	£181.00	000742
CM Davies – Sept Sal £194.65+ £17.44 exp	£212.09	000743
CM Davies – reimbursement of printing newsletters	£32.00	000744
CM Davies – Oct Sal £200.97 + £22.90 exp	£231.87	000745
Bank Balance as at 05/11/19	£6208.43	

The above bank balance includes CIL payment of £1160.25 and £250 from Member's Budget.

Cllr Peter Thomas verified and signed the Electronic Cash Book reconciliation and initialled Bank Statement page number 373 as required by Financial Regulations.

CIL Payment – There is a 5-year limit to spend the funds. Chair asked for ideas on spending of the payment to be brought to next meeting in January.

10 Parish Laptop

It was agreed to defer this item to the next meeting in January.

11 Planning

Decision received re 19/000482/FUL – The Glass House, Moor Lane: single storey front extension – application withdrawn.

12 Carols on the Green 12/12/19

200 A4 double sided colour Newsletters advertising this event were handed out to all Councillors for distribution. Cllr Shannon provided up-to-date distribution list. Xmas Tree to be delivered preferably around 6/12 – Cllr Thomas to liaise with Walkers Nurseries re delivery as well as Messrs Fitton & Salmon re erection of the tree. Tree lights and carol sheets are in possession of Cllr Shannon. Cllr Knight to liaise with Pat Fitton re loan of gazebo and keyboard. Cllr Harrison to purchase same quantity of refreshments as last year. Cllr Thomas to organise battery for lighting of the xmas tree for the duration of the festivities.

13 Footpaths

Cllr Smythe raised the issue of the poor state of repair of the pavements within the parish particularly along the A41. It was agreed that Cllrs Smythe & Shannon will undertake an inventory of defects, overgrown hedges etc and report back to January meeting. With regard to public footpaths within the Parish Cllr Shannon has received a guidebook from CWaC entitled "Public Footpaths – A Guide to Problems and Protocols".

14 Website Accessibility Regulations

The Parish Council have until September 2020 to comply with regulations.

Resolved: Contact Antony Cartwright of ASS (web hosting company) to carry out assessment of Parish Council Website.

Action: Clerk to action

15 To adopt Model Financial Regulations for England 2019

The Chair and Clerk have gone through the regulations making necessary amendments. Clerk to circulate amended regulations prior to January meeting for formal adoption.

16 75th Anniversary of VE Day 08/05/20

Celebrations to commemorate this event will take place over the three days of the Bank Holiday weekend 8-10 May 2020. Being a small Council, it was agreed that Rowton does not have the resources or the personnel to host an event. However, if neighbouring parish councils, Christleton or Waverton, are hosting an event then Rowton Parish Council would like to join in.

Resolved: Clerk to contact Christleton and Waverton Parish Council to enquire if they are holding a commemorative event.

17 Noticeboard by Rowton Hall Hotel

Clerk circulated photographs showing that the wooden base of the noticeboard is in need of renovation. Cllr Thomas agreed to inspect and report back. Item to be included on agenda for next meeting.

18 Issues for Discussion/Consideration

Neighbourhood Plan – Cllr Hopwood recently attended a ChALC Chairmanship Training session which recommends that all parish councils undertake a plan which sets out planning policies for their area.

19 Correspondence

Clerks & Councils Direct – November 2019

20 Date of Next Meeting – Monday 13 January 2020